



## Workforce MANAGEMENT SYSTEM (WMS)

Run your Security Guard Business with ease.  
The most Advanced, Flexible, User Friendly &  
Affordable Management software built  
specifically for the Security Guard Industry.

### **What is Workforce Management System Software (WMS)?**

WMS is an advanced, flexible Security Guard management software for scheduling security officers at client locations. It is a comprehensive, back-office management solution that features integrated Scheduling, Billing, Invoicing, Accounting, Dispatch Monitoring, Payroll, Time and Attendance and more. Whether you employ 50 or 5000 guards, WMS will help you manage your operations with ease.

# Why Use it?

## *Easy to Use and Full of Features*

- Our integrated operations and management systems allow you to efficiently and cost-effectively Schedule work, pay employees, bill clients, and track employee attendance
- Manage your employees with ease with our intuitive time and attendance tracking system
- Make scheduling easy with our streamlined and easy-to-use Scheduler
- Enhance customer security coverage with our dispatch monitoring subsystem, email and mobile alerts, job and post requirements, employee absences, and customer holiday processing
- Save time billing and invoicing customers with auto-generated invoices with customizable formatting
- Manage your receivables with accounts receivable reports. cash deposits, and payment application functions
- Export your pay data to major third-party payroll systems for processing  
Get a detailed summary or a birds' eye view of business performance with our numerous report options
- Speed up communication with our built-in functions for emailing reports and exporting reports to Excel

## Scheduling

*WMS' flexible scheduling eliminates the hassle of tasks like scheduling, accurately recording work hours, keeping track of payroll and billing information, and managing the duties of hundreds of security employees.*

- Fill Schedules faster and smarter
- Shift eligibility, suitability matching and absence and conflict checking on the fly
- Reduce your work with planning and template schedules
- Scale across multiple positions and locations
- Verify and visualize with multiple scheduling views and cross tabulation
- Integrate with time tracking, payroll, billing

## Integrated Time and Attendance Tracking

- Use the mobile app, land line call-in, and the employee portal for employees to check in and out
- Only manage exceptions when you get alerts for late check-ins. no shows, and early check-outs
- Reduce your employee verification procedures by using options to auto update schedules track changes
- Use the updated schedules for billing and payroll processing

## Integrated Scheduling, Payroll, Billing, Invoicing

Use Timesheet verification processing, automated time and attendance tracking, various payroll and billing rules and options to arrive at the actual hours to pay and bill.

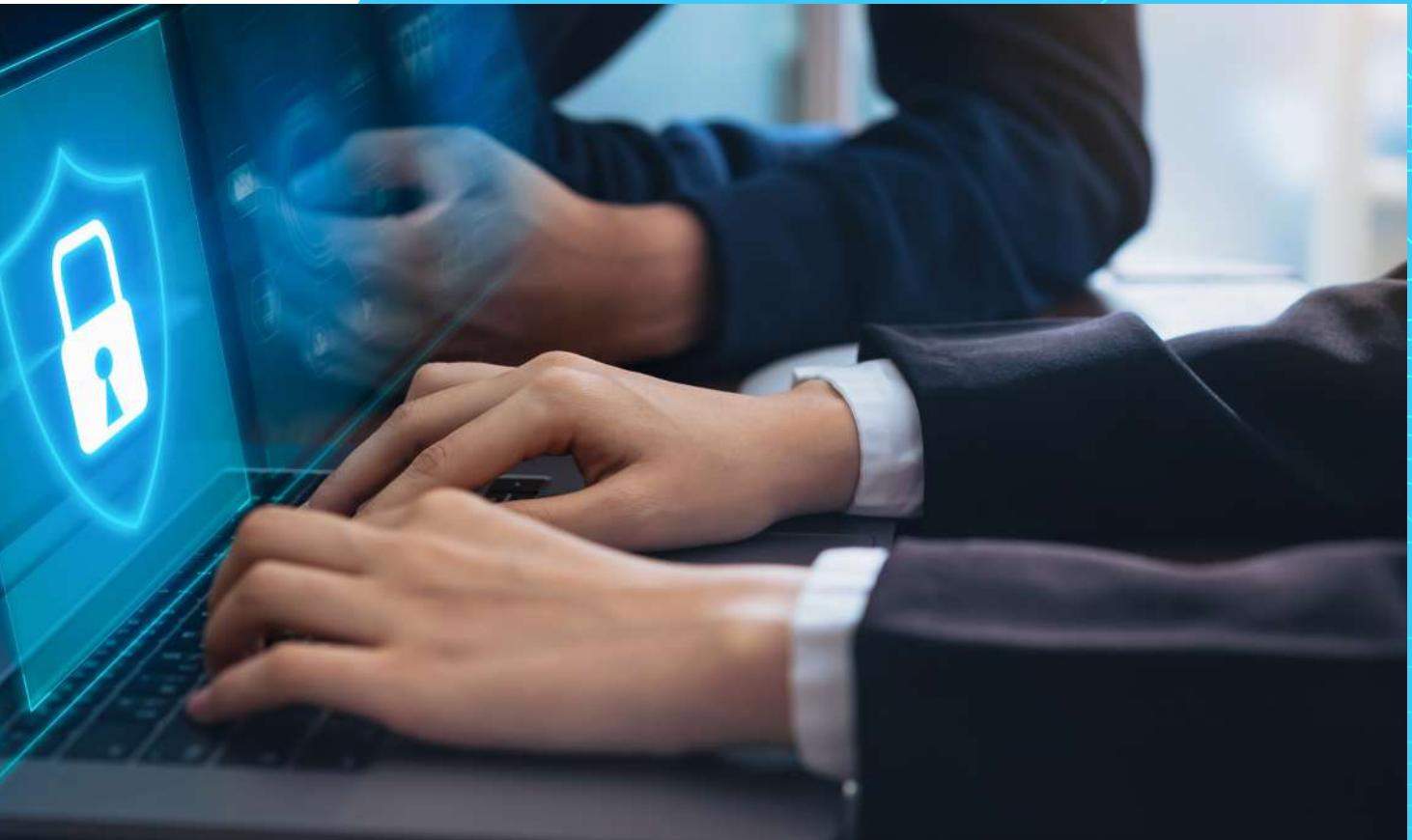
## Dispatch Monitoring

Allow dispatchers and managers to easily and conveniently fulfill your company's contractual security coverage obligations by avoiding no shows, and making sure employees arrive and leave the remote job sites on time.

## Mobile Phone Alerts and Email notifications

Notifications of scheduling issues via Mobile Phone and email. Tracking of staff changes and scheduling time adjustments that has payroll and billing consequences.





## **Emailing**

Send emails easily to employees and clients with distribution lists for notifications, reports, work schedules, and more.

## **Payroll**

*Get accurate payroll data using information from:*

- Actual worked time from employee schedules
- Manual and automated timesheet verification processing
- Customizable and flexible payroll rate data based on criteria such as site worked at, premium rates, etc
- Employee pay information

*Use one of WMS' many bridges to popular payroll packages and services to export your timecard and payroll data for final processing.*

## **Billing**

*Get accurate invoicing in customizable formats using WMS billing processing.*

*This feature incorporates information from:*

- Employee Schedules
- Manual and automated timesheet verification processing
- Customizable and flexible billing rates and options
- Invoicing formatting information

*WMS supports fixed cost billing and equipment rental, as well as billing hours either synchronized or unsynchronized with actual time worked.*

## Accounting

Configure billing options in invoices to calculate and include sales taxes for more than one tax jurisdiction. Manage and account for your payments from clients using Accounts Receivable reports, cash deposit management and payment application against outstanding invoices. Use various reports to calculate the amount to post in your accounting system.

## Reports

Improve your operations management with a variety of available queries and reports. View the reports on screen. Print them, save them to a file, or email to an individual or a distribution list. Design and generate original reports using the popular third- party Crystal Report system (requires separate purchase from vendors).

## No installation and server needed

WMS is cloud and web based. Just use your PC Web browser and access the system from anywhere!! Desktop Network Option also available.

## Free Stuff to get you going

*Free for 2 months\* after you are up and running!!*

- Conditions apply, Limited Time Offer. Contact Us for details

## Affordable and scalable

Transparent pricing based on usage (active Guards, Phone call in and Mobile Phone Text messages alert). Great fit for large and small companies' budgets.

## In use since 1985

Many improvements and enhancements to evolve to current Cloud based and Scalable version.

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